



# Welcome to:-

# St Peter's Church of England Junior School

Dear Parents and Carers,

Welcome to St Peter's C of E Junior School. Our handbook aims to give you useful information about our school which will help you settle your child in, whatever age they may be. You will find some details on how the school operates and how we can work together for the benefit of your child. Education is very much a partnership between home and school and is most effective when pupils, staff, governors, families and the wider community work together to ensure that all children have successful learning experiences. The school aims to promote a caring Christian attitude and create a friendly and supportive environment in which children can enjoy a complete education. The staff are totally committed to the continual development of our school and we are here to work with you to provide the best possible learning experiences in addition to academic skills. It is my sincere hope that your child will soon feel that he or she is an established and respected member of the school community and of course enjoy themselves through this essential stage of their education.

The school is an important part of the local community, not only as an educational institution for children from the age of 7-11 but also as a centre for church and community relationships. St Peter's Church website can be accessed at: [www.stpeterlittleover.org.uk](http://www.stpeterlittleover.org.uk). The school has other relationships with many groups in the community including schools, colleges, clubs, museums and the university.

If there is something you would like to know about the school, which is not covered in the booklet please just ask. In addition, if you have a query as your child progresses through school, we will be happy to answer your questions

**Alison Woodhouse**

Headteacher - *B.Ed Hons, M.A., N.P.Q.H.*

We can be contacted at:

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# Our School

The school is an Aided Church of England Junior School which gives us a rich and distinctive ethos. The Church of England own the site and the buildings. The Church Governors have a majority on the Board of Governors, and the Christian faith is valued and practised. Reverend Alicia Dring, Vicar of St Peter's Church, visits our school on a weekly basis, to lead a Collective Worship assembly each week. The emphasis of Religious Education (RE) teaching is on the Christian faith, whilst we also teach our children about other faiths and cultures. All children are presented with a Bible as a gift from St Peter's Church on entry to Year 3 and at the end of Year 6. You are invited to our beginning and end of term services, which are held in St Peter's Church, as well as special celebrations throughout the year.

## Mission Statement

PEACE



**P**ositive

**E**ducation for all

**A**mbitious to achieve through

**C**hristian values, so let's

**E**njoy



# The Staff

## September 2018

<u>Year</u>	<u>Teacher(s)</u>	<u>Teaching Assistants</u>
3	Mrs Lake	Mrs Gallimore HLTA
3	Mrs Cavanagh/Mrs Wason	Mrs Butt
4	Mr Madher	Mrs Emmerson
4	Miss Kalirai/Mrs Capel	Mrs Johnston
5	Mrs Williamson	Miss Lynch
5	Mr Lake	Miss Preston
6	Mrs Bathurst	Miss Seals
6	Mr Fishwick	

Mrs McGinn, Modern Foreign Languages Teacher

Headteacher-----Mrs Woodhouse  
Deputy Headteacher-----Mrs Bathurst

Office staff: Mrs D Yates and Mrs Needham  
Caretaker: Mrs Vance  
Cleaners: Mrs Dhillon, Mrs Briggs  
Cook: Mrs Cerkeliunas  
Midday Supervisors: Miss Monaghan, Mrs Kausar, Mrs Cesulienė

# The Governors

The Board of Governors is a group of people who aim to provide the Headteacher and staff with support, advice and information drawn from their knowledge and experience. By doing this it acts as a 'critical friend' to the school. The Board of Governors is 'critical' in the sense that it has the responsibility for regularly 'checking out' the effectiveness of the school. It does this by asking challenging questions and by considering and discussing the information it is given about the school. It is a 'friend' because it is there to promote the interests of the school and its children. Parent Governors are elected by yourselves and are then able to be present at each meeting. The Chair of Governors is Mrs Maria Bullock and she can be contacted via the school.

# Child Protection

Parents should be aware that the school will take any reasonable action to ensure the safety of its pupils. In cases where the school has reason to be concerned that a child may be subject to ill-treatment, neglect or other forms of abuse, staff have no alternative but to follow City Child Protection Procedures and inform the Children and Young People's Department of their concern.



# The School Day

**PLEASE NOTE: For security reasons parents should only access the building via the school office. Only employed staff should open the security doors around school. Please DO NOT expect children to open these doors even if they know you. Thank you.**

## At the start...

Both the school entrances are unlocked at 8.40am. Children are expected to enter their classrooms at 8.40am. School registers are taken at 8.50am. When entering the school site from Thornhill Road it is essential that all pedestrians use the pedestrian entrance, and not the drive, to walk onto our school grounds. In addition, we respectfully ask that parents do not try to access the school site by vehicle during the school day for safety reasons.

Please ensure your child is at school for 8.40am and no later than 8.50am, each day. This ensures a smooth and happy start each day for your child. School registers are checked regularly by the Educational Welfare Officer and they may contact you if your child is consistently late for school. School finishes at 3.30pm, and staff are available at the end of the school day if parents wish to make appointments to see staff to discuss any concerns.

## In the middle... lunchtime arrangements

Morning play: 10.25am-10.40am; Lunchtime: 12.10pm-1.10pm; Afternoon play: 2.20pm–2.30pm.

- Children may have a hot school dinner cooked by our kitchen staff
- Children may bring a cold packed lunch
- Children may go home for lunch.

## Food in school

We promote healthy eating in school, especially when it comes to snacks. Therefore, if children wish to have a snack at morning break, they may bring a piece of fruit. Children are encouraged to bring a translucent bottle of water to school each day. Please label the bottle with your child's name and **ONLY FILL WITH WATER – juices and fizzy drinks are not permitted in school.** Due to the increase in numbers of children suffering food allergies we no longer allow sweets/cakes to be brought in and shared with classmates.

All school meals must be paid for and dinner money is collected on Monday morning of each week and **MUST BE SENT IN A CLEARLY NAMED ENVELOPE.** Cheques should be made payable to Derby City Council. Please check school newsletters for the current cost of school dinners. Please provide cold packed lunches in unbreakable containers and with non fizzy drinks. **No hot liquids in flasks** are permitted in school for packed lunches. Children are able to choose whether they have a school dinner or bring sandwiches for lunch each day. If you are on certain benefits you may be entitled to free school meals. Please ask at the office for more information.

## Text messaging service

We now use a text messaging to communicate school news, reminders, events and other important information! This is a discreet, convenient, secure and reliable method of communication for us to use to communicate with parents. Please inform the office of any change of mobile numbers. From time to time you may receive a text message from the school. Please be assured that this service is **FREE** to you as the recipient of the text message.



## **Appointments, collections, absence**

If your child is off sick you **must telephone the school office** and leave a message on the first day of absence. Please send a letter explaining the absence when they return.

If your child suffers from a period of sickness and/or diarrhoea, children cannot return to school until they have been clear of the symptoms for a period of 48 hours.

Please make sure that any appointments for Doctors and Dentists are made outside of school time.

If your child has to leave during the school day please send a letter via your class teacher explaining the circumstances. You should come to the school office to collect your child. Please provide a copy of your child's dental/hospital/doctor appointments.

If you have any concerns at any time over your child's health or medication, please contact the office for more information. If your child has a long term medical condition, e.g. asthma or allergies, please collect a school health care plan from the office. If your child has a temporary medical condition, please contact the school office for more information.

## **At the end...**

We would ask, as with the beginning of the day, that you are punctual in collecting your child from school at 3.30pm. Once again, the Educational Welfare Officer in their school visits, will ask questions regarding child collections and would contact families who are persistently late in collecting their children. Of course we will always support you in the case of an emergency, so please contact the school office if something arises to make you unusually late, preferably before 3.30pm, as we need to pass the message on to your child before they leave the school. Children attending after school clubs must also be collected promptly by an adult at the end of the activity, at 4.30pm.

# **The School Curriculum**

## **Art and Design**

Children develop their visual and creative skills by taking part in a range of activities within Art, Craft and Design. Children are encouraged to explore and develop their ideas. They are taught to use a variety of techniques and media and to evaluate and develop their work and the work of others including that of famous artists and craft workers. Children are encouraged to respond to works of various kinds. We have been awarded the Gold Artsmark award twice for our commitment to art and the arts and are currently attempting to achieve Platinum.

## **Collective Worship**

Collective Worship is at the heart of our school. Our school community gathers together to participate in a daily act of Collective Worship, which can be lively and engaging but also offers children the opportunity for some quiet time and time to reflect. We offer children a range of styles of worship, which includes opportunities for a more hands on class worship. We have strong links with St Peter's Church and the Vicar leads a weekly Collective Worship in school. We also have displays around school which reflects our distinctive Christian character and links with our Collective Worship themes. The whole school attends an assembly in the church at the beginning/end of each term and a Collective Worship Committee meets to regularly discuss all aspects of Collective Worship. We fully appreciate and respect the faith



diversity of the children in our school. While our Collective Worship is broadly Christian, no attempt is made to enforce one faith tradition over another.

## **Computing**

Computing is taught primarily using i.pads in St Peter's Junior School. From Year 3 to Year 6 children become proficient in identifying and understanding the different parts and functions of the i.pad. The computing curriculum is split into three strands: Digital Literacy, Information Technology and Computer Science. In Digital Literacy, children invest a large amount of time learning the basic skills of word processing, internet browsing and online safety. Information Technology, this is then followed by projects where they create content for a purpose using Apple apps, such as posters, news reports, graphs, charges and presentations. In Computer Science we use Discovery Education's Espresso coding tool to teach computation, logical thinking, use of algorithms and debugging.

## **Design and Technology (D & T)**

DT at St Peter's is all about learning through doing. Children are involved in the process of investigating, designing, making and evaluating a variety of products. Children learn how to fulfil a brief, use tools, problem solve and evaluate. The DT topics are linked to the creative curriculum and cover a wide range of areas that engage and inspire our learners.

## **Enrichment**

As a school we aim to provide enrichment activities to develop the gifts and talents of all our pupils. This includes extra curricular activities, visitors in school and celebrating talents outside of school, e.g. football coaching and music examinations. See the section on Over and Above for details of activities taking place during and after school. We have also achieved various Awards over the years, (see details within the section on Awards).

## **French**

Our aim is to familiarise the children with the French language to enable them to develop skills that can later be applied to the learning of any other language. There is a strong emphasis on speaking and listening, and pupils listen to the teacher and media sources featuring native speakers, recognising sounds. They reproduce these sounds and create phrases and sentences and engage in simple conversations. Reading and writing help reinforce the development of speaking and listening. As they progress children write simple sentences and short texts to develop a basic knowledge of the structure and grammar rules of the French language..

## **Geography**

Geography is taught through the study of places and different environments, encouraging children to question the world around them and to answer the questions they raise through enquiry. An important element is the use of field work and this is planned into each unit of work where appropriate. We will also look at the growth and development of Derby from the earliest times to the present day. Each year group will also study a contrasting locality in another country. Elements of physical geography such as mountains, rainforests, volcanoes and rivers will also be studied.



## History

History is taught through a creative, cross-curricular themed approach ensuring coverage of the National Curriculum. During their time at St Peter's children will take part in a local History study, British History studies, a European History study and a world History study. We aim to develop a sense of citizenship by encouraging pupils to discuss the nature and diversity of society in Britain and the wider world. Pupils will be taught to place events, people and changes into correct periods of time and use dates and vocabulary relating to chronology. They will be taught how to ask and answer historical questions, select and record relevant information and learn to communicate their knowledge and understanding in a variety of ways.

## English

The school embraces and delivers a full and enriching curriculum. Throughout the school literacy skills are developed with changing emphasis as children grow in competence and maturity. Children are provided with opportunities to develop the spoken word and increase their listening skills. Good provision is made to support those children who display temporary or longer-term learning needs.

Individual learning needs are celebrated and developed by using teaching techniques which are suited to all learning styles, such as, drama, outdoor learning, hot seating, ICT and multi-media learning. Outside visitors are used to enhance all areas of the curriculum. We actively encourage children to take pride in their work; assessment is carried out regularly using success criteria that gives pupils the opportunity to self-assess, pair-assess and receive formal assessment feedback through "two stars and a wish". Each pupil has their own Writing Target book called Reach for the Stars, when targets are achieved new targets are set.

Reading is promoted as enjoyable and as a gateway to lifelong learning made accessible to all through a creative cross - curricular approach with an emphasis on comprehension, understanding and the ability to infer hidden meaning in a wide range of texts. Reading record books are used to record reading, both individually and in guided group work. Bookmarks with ideas for questioning are given to encourage parents to support reading comprehension skills at home. Weekly spellings are given and tested. Grammar and punctuation is taught as part of the English curriculum.

## Mathematics

Mathematics teaches children how to make sense of the world around them through developing their ability to calculate, to reason and to solve problems. We aim to achieve this by promoting enjoyment and enthusiasm for learning through creative and practical activity, exploration and discussion. Children therefore take part in a daily mathematics lesson.

As a school, we use the Abacus toolkit as a basis for planning resources and homework over the year. The areas of work covered are:

- Number and place value
- Problem solving and reasoning
- Fractions, decimals, percentages, ratio and proportion
- Properties of shape
- Measures
- Interpreting data
- The 4 operations.



Daily maths lessons usually consist of whole-class and group-direct teaching. During these lessons we encourage children to ask as well as answer mathematical questions. Thinking and communication skills are developed through partner/group work. They have the opportunity to use a wide range of resources such as number lines, number squares, digit cards and small apparatus to support their work. All lessons are taught using an interactive whiteboard and children use I.T. in mathematics lessons where it will enhance their learning. Children are taught in mixed ability classes and lessons are adapted to meet the needs of all pupils.

Children also have a personalised Maths Explorer Target Card in which they have the key skills in number to focus their learning. They receive each target as homework to focus on and are tested in school on a regular basis.

As a school we are well aware that mathematical calculation methods have changed and parents may find they differ from the way that they were taught. The calculations are available for parents to view on the school website

## **Music**

At St Peter's children have the opportunity to develop their musical knowledge, understanding and skills in a range of settings. In class, children receive regular music lessons that develop progression throughout the school in listening, composing, performing and appraising music. These lessons are supported by access to a large range of both tuned and untuned percussion instruments and other musical resources. We encourage children to listen to a wide variety of musical genres and invite professional musicians into school to demonstrate these in live performances. We also encourage children to sing often, both in class and as a whole school, outside of regular music lessons. The children will also be taught about the history of music. The school offers extra-curricular musical activities that include choir and guitar club run by members of staff during lunchtime and woodwind lessons provided by an external music teacher. The choir perform in the local and wider community and within school children may take part in our Talent Show and Christmas and Easter performances.

## **Personal, Social, and Health Education (PSHE)**

PSHE plays a key role in developing confidence and responsibility, making the most of pupils' abilities. It prepares children to play an active role as citizens and encourages a healthy, safer lifestyle. Developing good relationships and respect for the differences between people, citizenship focuses on social and moral responsibility, community involvement and political literacy. PSHE and citizenship is approached through SEAL (Social, Emotional aspects of learning), circle time activities, PSHE lessons, as well as linked to other curriculum areas where lives, values and customs of other people are studied. We promote a healthy lifestyle at St Peter's and all the children undertake programmes of health education appropriate to their age. St Peter's has achieved Healthy Schools status.



## **Physical Education (PE)**

PE consists of several elements throughout Key Stage 2, these include elements such as; gymnastics, dance and competitive games with added skills of athletics, swimming and outdoor adventurous activities. Children are taught to develop their co-ordination and body control skills in all aspects of PE and are increasingly involved in teamwork and decision making throughout the integration of competitive games as they move through the school. The importance of keeping active as part of a healthy lifestyle and the effect of exercise upon their bodies is also taught through PE. All children get changed for PE in their own classroom, as we do not have single sex changing facilities in our school. Pupils are expected to have their kit in school every day, but if kit is forgotten repeatedly then parents will be informed. If you have any queries about clothing for PE, please get in touch with the school. Every child must take part in PE unless they are excluded on medical grounds and a note is sent in from home.

Swimming lessons - children who have suffered diarrhoea must be excluded from swimming lessons for 2 weeks after the last episode of diarrhoea. The National Curriculum expectation is that all children should be able to swim 25m by the end of KS2 (Y6). Additional lessons may be provided for some children to try and achieve this.

## **Relationships and Sex Education (RSE)**

The RSE programme is delivered as part of the school's approach to PSHE and citizenship. Certain biological aspects are taught in science lessons, while some aspects arise in literacy, RE and topic work. The RSE programme is delivered in a developmental manner so that issues are explored in greater depth as pupils mature. At St Peter's we use the scheme of work 'Living and Growing' from Year 3 through to Year 6. At Key Stage 2 the focus builds on previous knowledge by looking at how we grow and change, parts of our body and how a baby is made and born. This remains set firmly in the context of looking at relationships such as friendships, special people and families. All through the school we will answer children's questions appropriately for their age, honestly and factually. RSE is covered in Science and PSHE. The facts of puberty and reproduction are part of the Science Curriculum and as such are compulsory for all children. Children can be withdrawn from the PSHE section of RSE on application to the Headteacher – but this only focuses on the emotional side of the subject.

## **Religious Education**

As a Church School, RE is a core subject which is personally enriching for all children. It is an exciting and dynamic subject which helps the children explore beliefs and values. It promotes the virtues of respect and empathy which are important in our diverse society. RE also encourages children to explore fundamental questions about human life, religion and belief. Christianity is the predominate religion taught, but we also study other world religions (particularly Islam and Sikhism) non-theistic belief systems. Being a Church School means we have strong links with the Diocese of Derby who provide us with training and advice on a regular basis and support us in developing our scheme of work. The Vicar also visits our school to support the teaching of RE. Children of St Peter's are encouraged to feel confident to express their own beliefs, be these Christian or from a different faith.



## Science

Science is a core part of the curriculum at St Peter's. Our aim in Science is to set our children off on a voyage of discovery. Through the weekly Science lessons, we encourage the children to develop their knowledge and understanding of the world around them through scientific enquiry, by asking questions and by testing their ideas. The children plan investigations regularly, enabling them to test their hypothesis in a fair way and interpret results to form conclusions. These skills are taught through the three main Science strands: Life processes and living things, Materials and their properties and Physical processes. The Science curriculum is further enhanced through visits out of school (such as Magna), visitors and local companies working with the children in school (Rolls Royce) and also offering after school clubs (Mad Science). Teachers assess pupil progress in Science both formally and informally during each unit that is taught.

## SEND (Special Educational Need and Disabilities)/Inclusion

All children with Special Educational Need and Disabilities (SEND) are offered full access to a broad, balanced and relevant education. We work in partnership with professionals and parents or carers so that any child's special educational needs and disabilities are identified early. The culture, practice management and deployment of resources within the school are designed to ensure all children's needs are met. All staff are involved in providing an inclusive curriculum and through our cycle of assessment, planning and review, all children's needs are monitored effectively and appropriately recorded. Teaching Assistants are involved in all areas of meeting children's special needs.

Within the school premises we have a sensory room and a nurture room which help us to meet the particular needs of some of our children. We have 2 accessible toilets and a lift which allows movement between levels. There is a ramp to give access to the playground and access can be gained to the Y5 classes via a wide path to the outside of the classrooms.

The school's Special Educational Needs and Disabilities Policy is reviewed annually by the Governing Body, and the Governor responsible for SEND meets termly with the school's SENCo.

- At St Peter's School we recognise the entitlement of all pupils to have access to a broad and balanced curriculum and range of learning experiences so that they can achieve their full potential.
- We are committed to inclusion whilst meeting individual needs; where necessary children will be supported in their learning; through individual and group learning programs, to meet their specific needs.
- We recognise the equal value and worth of all pupils and aim to provide equality of opportunity with appropriate support.
- All staff work on targets as outlined in a child's SEND target plan. We are committed to narrowing the gap between SEND and non-SEND pupils.

The SENDCo can be contacted by email at [senco@stpeters.derby.sch.uk](mailto:senco@stpeters.derby.sch.uk)

# Results



This table show the percentage number of pupils at the end of Key Stage 2 achieving each level in the school in 2018. The number of pupils at the end of Key Stage 2 was 65. Figures may not total 100 per cent because of rounding.

## SCHOOL RESULTS

<b>Teacher Assessment</b>		
	<b>Percentage with each outcome</b>	
	<b>EXS</b> (Working at the expected Standard)	<b>GDS</b> (Working at greater depth at the expected standard)
<b>Reading</b>	<b>82</b>	
<b>Writing</b>	<b>72</b>	<b>12</b>
<b>Mathematics</b>	<b>71</b>	
<b>Science</b>	<b>78</b>	

<b>TEST RESULTS</b>			
	<b>Percentage with each outcome</b>		
	<b>AS</b> (Achieved Standard)	<b>GDS</b> (Greater depth score)	<b>NS</b> (Not achieved Standard)
<b>Reading</b>	<b>83</b>	<b>29</b>	<b>17</b>
<b>Grammar, Punctuation &amp; Spelling</b>	<b>83</b>	<b>28</b>	<b>17</b>
<b>Mathematics</b>	<b>69</b>	<b>11</b>	<b>29</b>
<b>Science - No test. Only teacher assessment</b>			
<b>Writing - No test. Only teacher assessment</b>			



# Over and Above



Links with  
St Peter's Church

Pantomime



Music  
lessons

Carol  
concert

Choir



PTFA events

Fundraising



Web site



School  
Council

House  
Captains



Football

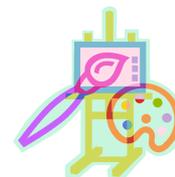


Sports  
clubs

French



Day trips



Art Club



Eco Committee

Collective Worship  
Committee

Residential  
Visit



# After School Clubs

Leaflets about any after school clubs that are run by outside providers, are given to the children generally at the start of each term/half term. Information can also be obtained from the school office about after school clubs. All after school clubs finish at 4.30pm, and parents can wait on the school playground to collect their child from the front office.

# From the children on the School Council

St Peter's is a friendly school. There is a wide range of things that children can participate in. Some of the children work in groups with T.A.'s. Lots of the children at St Peter's participate in clubs such as Soccerstars, singing, flute, street dance, art, tennis. Children are also involved in an ECO Committee and a Collective Worship Committee. We have a School Council that is made up from two children in each class. The School Councillors will ask people in their class how they would like to develop the school into a better place and put the ideas to the Headteacher.

# Behaviour Management

## Philosophy and Aims

At St Peter's Junior School, we promote desirable behaviour through a positive approach of behaviour management. This is based upon the philosophy of assertive discipline where the basic structure is rules and consequences. Adults make their expectations clear and act as reinforcers. This requires a clear supportive framework and a set of skills on the part of the adult. Assertive discipline helps to create and support a positive ethos in school.

## Aims

- To boost self esteem and reduce the stress on students and staff
- To promote a positive ethos throughout the school
- To strengthen relationships between staff and students
- To provide a framework for managing and reviewing behaviour policy.



## Provision – Planning and Delivery

Each class has a clear set of rules which are displayed and reinforced regularly.

1. Each child will have an individual reward chart which is reinforced with stickers / certificates etc. The completion of the chart means a visit to the Headteacher for recognition of their achievement.
2. Each class will have a class reward chart where positive behaviour from the whole class enables them to collect rewards working together towards a class treat.

## Parents as Partners

Each September every child and parent has a Behaviour Booklet for that academic year, ensuring the whole school community is aware of the school's Behaviour Management policy.

The underpinning structure:

Each class has a clear set of consequences which are displayed next to the rules and reinforced regularly.



### St Peter's C.E (VA) Junior School Code of Conduct.

1. Be kind, respect others and all property.
2. Do as you are asked straight away.
3. Listen to the person speaking.
4. Hands up to speak.
5. Tell the truth.



### St Peter's C.E (VA) Junior School Consequences:

1. Name on board.
2. Time out in the classroom.
3. Time out next door.
4. Go to the Headteacher.
5. School will contact parents.

## Positive Rewards

Children are given stickers and team points for good work/behaviour.

Children earn class points through good behaviour. 100 points = class reward.

Children who have completed a certain number of sticker charts in their class, are rewarded with a Bronze badge. They are then encouraged to complete more sticker charts and are rewarded each time with the next level badge, these are Silver, Gold, and Platinum.



## Parents/Visitors to school

We welcome you as visitors to our school.

We will act to make sure our school remains safe for staff and other members of the community.

We ask that you:

- Are polite and considerate to staff
- Do not behave in a threatening or abusive manner
- Give us all the information you have so that we can deal efficiently with your enquiry or complaint.

Please do not threaten assault or be abusive to anyone. If you are, you may be asked to leave or be removed from the premises.

## Uniform and equipment

We have a school uniform that all children should wear. This is a result of consultation with parents / carers who overwhelmingly request it. This decision is supported by our governors and the staff. **Please name ALL items of clothing. As good practice, we would ask that all children wear or bring a rain coat to school every day, as the weather can change during the day.**

Children's uniform should be selected from the following:

- Plain white shirt, polo shirt or blouse
- Grey or black shorts, trousers, skirts, pinafore or culottes. Skirts/dresses to be knee length (no shorter than an inch above the knee)
- Blue / white summer dress
- Royal blue sweatshirt, jumper or cardigan
- Royal blue fleece for **outdoor** wear only
- White, grey, black socks or tights only (no coloured socks, tights, footless tights or leggings. However, if there is a medical/religious reason for your child wearing leggings (under a skirt) please put this in writing to the Headteacher)
- Plain Black shoes / girls plain black ankle boots (in winter) / sandals. (Heels should be no more than 2.5cm for safety reasons)
- Trainers are not permitted as school footwear
- Sandals may be worn in hot weather (white/black/navy/brown).

If you have any queries about school uniform, please get in touch with the school.

**Uniform with the school logo** can only be purchased from:

- Morleys, 446 Nottingham Road, Chaddesden, Derby. Tel: 281311
- Uniform Direct, Babington Lane, Derby
- HB Group Holdings (UK) Ltd. Tel: 01332 388883  
Web address is <http://simplyuniform.co.uk/st-peters-church-of-england-va-junior-school-88-c.asp>
- Tesco – via [www.clothingattesco.com/st-peter's-church-of-england-aided-junior-school./inv/112921](http://www.clothingattesco.com/st-peter's-church-of-england-aided-junior-school./inv/112921)

Second hand uniform can also be sourced via the school office.



#### For indoor activities, e.g. Gymnastics and Dance

Children are expected to wear plain black skirts or shorts (no logos), a plain T Shirt in the corresponding colour for their school teams, socks and black pumps. When activities require bare feet, as sometimes in Gym and dance, children must wear footwear to and from the hall. For dance, barefoot or pumps must be worn.

#### For outside Games sessions:

For outdoor activities, the PE kit is the same as for indoors, although plain tracksuits (black, dark blue or grey), jogging suits or sweatshirts are permissible in cold weather.

#### For Swimming (Years 3 and 4 only):

Children require swimming trunks or costume, a towel, a swimming hat and goggles (optional).

#### Children will also need:

Draw string bag to keep PE / games kit in

For all PE lessons, long hair must be tied up, for health and safety reasons, whilst using equipment.

### **Jewellery / accessories:**

The ONLY items of jewellery allowed in school are watches and small stud ear rings. All other items of jewellery are considered unsuitable due to the fact that it could be a danger to the wearer and other pupils, this includes hair bobbles or slides that are hard or deemed dangerous by a member of staff and must be removed for PE on the grounds of health and safety. All jewellery must also be removed for PE and swimming lessons.

If you are considering having your child's ears pierced, please arrange for this to be undertaken at the beginning of the 6 weeks holidays. We expect children to be able to remove their own stud earrings or not to wear them on PE days.

Make-up, including nail varnish should not be worn to school. Hair styles should also be appropriate for school as extreme hairstyles are not permitted, e.g. hair should not be dyed a bright colour or be shaved in a style that incorporates patterns, or gelled.

Some items of religious significance can be approved. If you have such a request, this needs to be put in writing to the School Office.



## **School Equipment**

Please take note of what we require children to have in school (and what we don't expect them to bring.) We also hope that by taking note of these lists it will save you as parents and carers some time and money! We are proud to say that unlike some schools we do NOT expect your child to bring their own equipment. That is something that as a school we provide.

### **What we would like you to bring / provide:**

An appropriate coat for the weather

A **clear** water bottle

Packed lunch box (if appropriate)

A draw string PE bag with PE kit

### **What we don't want in school:**

Personal belongings

Toys, games or PE equipment

Pencil cases

Any kind of stationery, writing equipment, glue etc.

School will provide your child with a reading book and a new plastic reading wallet on entry to school.

These lists are designed to help you and us. Please be reassured that school provides all necessary stationary etc, therefore we should save you some money! In addition, if your child sticks to what is on the left-hand list then they will not need a HUGE bag to put their belongings in. In fact, if your child has a school dinner they may not even need a bag. If you feel they do then please buy the smallest one that will keep things together for them. This will help us enormously with our cloakroom space and also keep fewer possessions in better condition.

# Charges

## **Educational Visits**

- For educational visits within the normal school day, parents are requested to make a contribution to cover the cost of transport, insurance and entrance fees.
- No child is disadvantaged because of parent's inability or unwillingness to pay.
- If a child is ill and unable to take part in a school visit, for which parents have already made a contribution, then a refund is made.
- For visits of theatre companies, musicians and other arts based groups, parents may be requested to make a contribution to cover either part of or the total cost of the performance.

## **Ingredients/Materials for practical subjects**

The school budget generally provides ingredients/equipment for Design and Technology. Occasionally parents may be requested to provide materials, usually of a recyclable nature, for other practical work or contribute towards the costs. No child is disadvantaged because of parents' inability or reluctance to provide materials or contribute to the costs.

## **Lost or damaged equipment and books/ Wilful damage to school buildings, furniture or property**

Parents will be asked to provide a contribution to replace or purchase items damaged or lost and wilful damage to school buildings or property may be charged to parents by the school.



# Get Involved

## Help in School

There are many ways that you can help in school. Many parents / carers come in on a regular basis to help children with their reading. Some have helped with games or art sessions. If you want to help, please talk to a member of staff.

You can play an active role in your child's education

## Special Talents

Perhaps you're an artist, a musician, a builder, a painter? No matter what your talent we can almost certainly use your skills if you can give us a little of your time!

## Community Links

We have strong links within the local area. With local religious groups, garden centre, nature groups, school nurse and local industries, as well as being part of the Derby Business Education Partnership but are we connected to your group? If not, if it may be of mutual benefit please contact us!

## Parent Teacher Friends Association PTFA

We have a fantastic PTFA who raise much needed funding to help the school keep up to date with the best equipment and resources. They organise a range of events during the school year which are always aimed at raising money, having fun and maintaining links between home and school. If you have any ideas or would like to join please just let us know!

## Homework / Learning Logs

We want learning to be a partnership and you can help at home. Your child will receive work weekly in their learning log that will need discussion or perhaps just a quiet space to do their work. Help them out but please don't do it for them! The children are encouraged to explain what they have learned and show their understanding, learning and times tables. Sitting with them while they read is always a productive time with your child.

## Reporting to Parents

We send home a Mini Report in the Autumn and Spring Terms, and one full written report in the Summer Term. We also have planned meeting events twice a year. The first meeting in the autumn term is a chance for all parents / carers to meet individually with the class teacher and discuss how your child has settled into the new academic year. The second meeting in the spring term is another individual meeting where you can look at your child's work and discuss the progress made. Your child's written report will be sent home to you in the summer term. This gives you a detailed view of your child's development over the year. Parents are always welcome to arrange to see the class teacher if they have a concern regarding their child in school.



# How does my child join?

All applications for admission to our school are now dealt with centrally by Derby City Council. Please contact:

School Admissions Team  
Derby City Council  
Council House  
Corporation Street  
Derby  
DE1 2FS  
(01332) 642730

## Awards

We are very proud of the awards we have achieved so far.....



This logo is our fifth basic skills quality mark, achieved for having high standards in the teaching and learning of basic skills (primarily English and Maths) across the school.



We are affiliated with Derby City School Sport Partnership  
This partnership supports, values and promotes all PE in school



Healthy Promoting Schools status. This award is not simply about healthy eating, as a school we were audited in four main categories:

1. Personal, Social and Health education (PSHE)
2. Healthy eating.
3. Physical activity.
4. Emotional health and wellbeing.



This is Artsmark which we are really proud to say we received the GOLD award for. It shows our commitment to the Arts in school.



We are pleased to have been awarded the intermediate International schools award. This demonstrates our work and links with communities both locally and abroad.



We have been awarded the Inclusion Mark. This celebrates and recognises the good inclusive practice that is in place at our school.



We have been awarded the RHS Five Star award. This celebrates and recognises the work that our school undertakes with regard to environmental education.



# School Holidays 2017/2018

## School Opens

### Autumn Term 2017

Thursday, 7 September  
Monday, 30 October

### Spring Term 2018

Wednesday, 3 January  
Monday, 26 February

### Summer Term 2018

Monday, 9 April  
Monday 4 June

## School Closes

Friday, 20 October  
Tuesday, 19 December

Friday, 16 February  
Friday, 23 March

Friday, 25 May  
Wednesday, 25 July

## Public Holidays

25 December 2017 – Christmas Day  
26 December 2017 – Boxing Day  
1 January 2018 – New Year's Day  
30 March 2018 – Good Friday  
2 April 2018 – Easter Monday  
Monday 7 May 2018  
Monday 28 May 2018  
Monday 27 August 2018

## INSET DAYS

**Wednesday, 6 September 2017**  
**Monday, 30 October 2017**  
**Friday, 26 January 2018**  
**Friday, 25 May 2018**  
**Monday, 2 July 2018**

We follow the Local Authority's guidelines with regard to pupils' leave of absence.

1. **There is no automatic right to leave of absence for a family holiday.**
2. Any requests for Leave of Absence to fit in with employer's holiday arrangements must be accompanied by evidence from your employer of their current holiday arrangements for staff.
3. If your child is absent from school for 20 days and the absence is unauthorised, your child will be removed off roll, and you will have to apply for a place at a school.

Consequences for parents taking children out of school in term time which is not authorised by the school MAY result in a Penalty Notice being issued by the Local Authority of £60 if paid within 21 days, and £120 if paid within 28 days. If this is not paid within 28 days of the original date of issue, the matter will then be placed before the Magistrates' Court. Conviction at the Courts will ensure the parent(s) receiving a criminal record and may also result in a fine being imposed on the parent(s).



# School Holidays 2018/2019

## **School Opens**

### **Autumn Term 2018**

Monday, 10 September  
Tuesday, 6 November

### **Spring Term 2019**

Monday, 7 January  
Monday, 25 February

### **Summer Term 2019**

Monday, 29 April  
Monday, 3 June

## **School Closes**

Friday, 26 October  
Friday, 21 December

Friday, 15 February  
Friday, 12 April

Friday, 24 May  
Thursday, 25 July

## **Public Holidays**

25 December 2018 – Christmas Day  
26 December 2018 – Boxing Day  
1 January 2019 – New Year's Day  
19 April 2019 – Good Friday  
22 April 2019 – Easter Monday  
Monday 6 May 2019  
Monday 27 May 2019  
Monday 26 August 2019

## **INSET DAYS**

**Thursday, 6 September 2018**  
**Friday, 7 September 2018**  
**Monday, 5 November 2018**  
**Friday, 25 January 2019**  
**Monday, 24 June 2019**

We follow the Local Authority's guidelines with regard to pupils' leave of absence.

- 1. There is no automatic right to leave of absence for a family holiday.**
- 2.** Any requests for Leave of Absence to fit in with employer's holiday arrangements must be accompanied by evidence from your employer of their current holiday arrangements for staff.
- 3.** If your child is absent from school for 20 days and the absence is unauthorised, your child will be removed off roll, and you will have to apply for a place at a school.

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# Data Collection

## Data Protection Act 1998 General Data Protection Regulation 2018

**St Peter's CE (VA) Junior School** is a 'data controller' for the purposes of the former Data Protection Act and General Data Protection Regulations (GDPR).

As a school we collect a significant amount of information about our pupils. Please see our Privacy Notice on the school website which explains why we collect the information, how we use it, the type of information we collect and our lawful reasons to do so.

School website address is : [www.stpetersschoolerby.co.uk](http://www.stpetersschoolerby.co.uk)